



VACANCY ANNOUNCEMENT

Kenya Red Cross Society is one of the largest humanitarian organisations in Kenya. Its vision is to be the most effective, trusted and self-sustaining humanitarian organisation in Kenya.

The Society is looking for a qualified person to fill the following position:

Position Title:	Theatre Nurse
Reporting to:	Matron
Job Location:	Dadaab Refugee Operation

THEATRE NURSE

Overall Purpose

The overall objective is to provide a high standard of client care within the theatre and to patients, in accordance with clinical guidelines, policies, procedure quality standards and guidelines for nursing professional practice.

Duties and Responsibilities

- The theatre nurse shall work in theatre and would therefore work as both supervisor and team leader of the refugee staff.
- To undertake routine duties in theatre as to prepare and clear the theatre before and after operating session.
- To undertake client care pre- and post-operatively by monitoring and responding to abnormal recordings to the anaesthetist and the surgeon.
- Refer to the surgeon and the anaesthetist on relevant information such as patient's status and laboratory results, which would assist in proper clinical management.
- Maintain the theatre register accurately, as delegated by the Matron.
- Compile and submit quarterly inventory return/requisition of all drugs and supplies.
- Conduct regular training session for refugee staff on basic nursing care/management of various ward cases and charting.
- Give health education to patients and clients.
- Maintain equipment in good condition and submit regular inventory report of the same.
- Maintain drug registers and drug consumptions within the department.
- Ensure all admissions, discharges, transfers and deaths are properly recorded as they occur.

Minimum Qualifications

- Over three (3) years' experience in a hospital theatre.
- Registered nurse from KMTC or other recognized nurse training institute.
- Valid and current registration with the Nursing Council of Kenya.
- Post basic training in Theatre-Nursing.
- Previous experience working in a theatre setting.

Key Competencies

- At least 2 years working in a busy hospital set-up.
- Strong leadership, team building, conflict resolution and ability to deliver the Society's strategic objectives.
- Demonstrated proficiency in computer applications such as word processing, spreadsheets, database, email and utilization of the internet.

Applications MUST contain:

Letter of application, curriculum vitae, copies of relevant certificates, address and contacts of two referees.

All applications should be addressed to:

**The Secretary General
Kenya Red Cross Society
P. O. Box 40712-00100
NAIROBI**